

Minutes of IQAC meeting held on 23rd April 2019 at 2pm in Zoology lecture theatre

1. The IQAC team met the heads of the different departments and the conveners of the various academic and administrative committees to chart the future plan of action of the institute.
2. Ms. Arpita Sengupta suggested formation of independent teams for filling up the different criterion of the AQAR report of 2018-19. Accordingly the team members and conveners were selected by the IQAC committee members and heads of the departments.
3. It was resolved that internal academic audit of the institute is to be done immediately and necessary action in this regard will be taken by the chair person of the IQAC, Dr, Prabir Bhattacharyya.
4. All departments of the college are to immediately collect the academic and infrastructural feedback from students and guardians and submit it to IQAC.
5. Prof. Prabal Bagchi, Head of the department of History suggested opening a portal for direct input of infrastructural satisfaction survey of students in the website for the next academic session.
6. 2 student members from the department of Zoology and Physics were incorporated in the IQAC team.
7. IQAC resolved to arrange a public lecture on educational issues is to be held for the faculty members
8. The convener of admission committee suggested creating a dean of science and arts post to coordinate activities of various departments.
9. Each department must continue to arrange at least on special lecture every year by eminent scholars for the benefit of students in collaboration with IQAC.