

### Minutes of the online IQAC meeting held on 18.11.2020

1. Respective departments are being requested to upload the subject combinations and internal and university exam marks in the university portal due to lack of office personnel in the college.
2. Departments are requested to ready themselves to take online classes of 1<sup>st</sup> year students from December. The list of admitted students along with their contact numbers will be provided by the system management committee to the heads of the respective departments.
3. Departments are asked to contact different funding agencies UGC, ICMR etc. to arrange for fund to conduct webinars on different topics related to the new courses introduced in the CBCS system.
4. Students are to be encouraged to perform online cultural programs through google meet or zoom platform in lieu of the programs they used to organize on different occasions in the college premises.

### Members of the IQAC committee present at the meeting:

1. Debesh Ray (Principal)
2. Arun K. Ray
3. Prabir Bhattacharyya (Coordinator)
4. Arpita Sengupta
5. Indranath Bhattacharyya
6. Suparna Basu Chaki
7. Swaty Mitra
8. Aditi Bhattacharyya
9. Sk. Abdul Gani
10. Samrajnee Dutta