Minutes of IQAC meeting held on 5.2.2020

- 1. Representatives of the college office met the IQAC members and put forward their grievances.
 - (i) shortage of staff due to retirement of a few members and no new recruitments
 - (ii) Considerable increase in online work load , with corresponding lack of properly trained personnel to deal with digital data handling.
 - The office members requested IQAC to (i) Appeal to the government for recruiting more staff and in the interim period arrange for faculty members to help with certain data handling work. (ii) Arrangement of computer training program of office members in a more frequent manner.
- 2. Senior Librarian and IQAC member Arun K. Ray , informed the committee that the work of digitalization of library books has become extremely slow due to lack of funds from the competent authority.
- 3. New Skill enhancement courses are to be started from this academic session under the new CBCS syllabus. Some faculty members have requested the IQAC to organize lectures/workshops for the new courses with suitable resource personnel.

Members present:

- 1. Debesh Ray (Principal)
- 2. Prabir Bhattacharyya (Coordinator IQAC)
- 3. Arun K. Ray
- 4. Arpita Sengupta
- 5. Suparna Basu Chaki
- 6. Sk. Abdul Gani
- 7. Samrajnee Dutta
- 8. Aditi Bhattacharyya
- 9. Indranath Bhattacharyya