

# Teacher Evaluation: Student's Feedback

## Barasat Government College

Department: .....

Semester & Year: .....

UG/PG: .....

Course attended: .....

1. Write the Name of the Teacher: .....

2. Teaching methods adopted :

☐ Lecture

☐ Blackboard

☐ Electronic Device

☐ All the above

3. Percentage of syllabus covered :

(20%) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (100%)

4. Please rate the following parameters in the context of the overall environment of the college as per your experience. (Put **tick (✓)** mark in appropriate box)

	3 (Excellent)	2 (Good)	1 (Not Satisfactory)
a) Regularity of classes taken			
b) Whether lectures are clear and audible			
c) Whether Class is interactive			
d) Whether the teacher is approachable			
e) Whether the teacher motivates students for co-curricular activities (magazine, seminar, quiz, cultural programs etc.)			
f) Whether the teacher provides adequate support in laboratory classes <b>**</b> (Not to be answered by students with no lab-classes)			

## Feedback by Parents/Guardians: College Facilities

### Barasat Government College

Academic Year .....

1. Course attended by your ward: UG Honours ☐ UG General ☐ PG ☐

2. Semester/Year of your ward: .....

3. Whether the college premises are secure in your opinion?

Yes ☐ More or less secured ☐ No ☐

4. Whether you are satisfied with the academic and co-curricular activities under taken at the college?

Yes ☐ More or less satisfactory ☐ No ☐

5. Whether sufficient level of academic guidance and counselling is provided by the college to your ward?

Yes ☐ More or less sufficient ☐ No ☐

6. Whether you are satisfied with facilities like Library, Laboratory, Internet access, Cheap store etc that are offered to your ward?

Yes ☐ More or less satisfactory ☐ No ☐

7. Whether the college takes effort in addressing financial needs of poor but meritorious students?

Yes ☐ To some extent ☐ No ☐

8. Whether the College informs you about the academic progress of your ward through parent-teacher forum?

Yes ☐ Sometimes ☐ No ☐

9. Whether the teachers of the College are approachable in case you have any query regarding your ward?

Yes ☐ To some extent ☐ No ☐

# Teachers' Feedback on College Premises and Facilities

## Barasat Government College

Academic Year .....

1. Course attended by the student: UG Honours ☐ UG General ☐ PG ☐

2. Semester/Year : .....

3. Please rate the following parameters in the context of the overall infrastructure of the college as per your experience. (Put **tick (✓)** mark in appropriate box)

	Yes	Satisfactory	No
a) Whether books are available in the central library			
b) Whether library staff are helpful			
c) Whether Reading Room facilities are satisfactory			
d) Whether internet facility is available in the library and college premises			
e) Whether college premises are secure			
f) Do you have access to clean drinking water			
g) Is there adequate number of clean toilets for both boys and girls within the college			
h) Does the college have adequate power back up in case of power failure			
i) Whether opportunities for games and sports are available to the students			
j) Whether cheap store and photocopying facilities are satisfactory			
k) Whether there are active forums (student unions, redressal cell etc.) to voice the opinions of students			
l) Does the college provide an academic atmosphere for pursuit of studies			
m) Whether the college is supportive towards students with physical disabilities			

# Alumni Feedback Form

## Barasat Government College

Session: .....

We are glad that you spent valuable years as a student at Barasat Government College. While we tried to make your time here as fruitful as possible, we would like to know your opinion, now that you have graduated out of our institution. Kindly spare some of your valuable time to fill up this form and give us your valuable feedback and suggestions for further improvement of the College. Your inputs will be of great use to improve the quality of our academic program and enhance the credibility of our Institution.

1. Course Attended with Subject : .....
2. Write the session you have attended for your course at BGC : .....
3. Please rate the following parameters in the context of the overall environment of the college as per your experience. (Put tick (✓) mark in appropriate box)

	Excellent (4)	Very Good (3)	Good (2)	Average (1)	Poor (0)
a) Admission Procedure					
b) Faculty					
c) Laboratories & Equipment					
d) Classrooms					
e) Internet & Wi-Fi					
f) Project / Research Guidance					
g) Power Back Up in case of Power Failure					
h) Library/Seminar/Reading Room					
i) Training & Placement					
j) Canteen Facilities					
k) Sanitation and Toilet Facilities					
l) Sports and Cultural facilities					
m) Grievance Redressal					
n) Seminars & Workshop					
o) Guest Lectures					
p) Alumni Association					
q) Academic Atmosphere					
r) Availability of Drinking Water					
s) Overall Security of the College Premises					

4. Do you feel proud to be an Alumnus/Alumna ? ☐ Yes ☐ No
5. Are you willing to contribute to the development of the Department / College?  
☐ Yes ☐ No
6. Have you participated in any Alumni meet as of now? ☐ Yes ☐ No
7. Is there a need to improve the teaching and learning process?  
☐ Strongly disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree
8. Is there a need for any change in curriculum and syllabi? ☐ Yes ☐ No
9. Have you made any significant achievement during your studentship at the College, or afterwards?  
.....  
.....  
.....
10. Is there a need to improve alumni involvement in the development of the College?  
☐ Strongly disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree
11. Is there a need to improve the general environment in the College/Department and attitude of the people?  
☐ Strongly disagree ☐ Disagree ☐ Neutral ☐ Agree ☐ Strongly Agree

## Appendix-II

### Student's Survey on Teaching Learning Process

#### शिक्षण अधिगम प्रक्रिया पर छात्र का सर्वेक्षण

Following are questions for student satisfaction survey regarding teaching learning process.  
शिक्षण सिखने की प्रक्रिया के बारे में छात्र संतुष्टि सर्वेक्षण के लिए निम्नलिखित प्रश्न हैं।

1. How much of the syllabus was covered in the class?

कक्षा में पाठ्यक्रम का कितना प्रतिशत हिस्सा पूर्ण हुआ ?

- (1) 85 to 100%
- (2) 70 to 84%
- (3) 55 to 69%
- (4) 30 to 54%
- (5) Below 30%

2. Teachers inform you about your expected competencies, course outcomes and programme outcomes.

शिक्षक आपको आपकी अपेक्षित दक्षताओं, पाठ्यक्रम के परिणामों और कार्यक्रम/प्रोग्राम के परिणामों के बारे में सूचित करते हैं।

- (1) Every time  
हमेशा
- (2) Usually  
आमतौर पर
- (3) Occasionally/Sometimes  
कभी-कभार
- (4) Rarely  
बेहद कम
- (5) Never  
कभी नहीं

3. The teachers illustrate the concepts through examples and applications.

शिक्षक अवधारणाओं को उदाहरणों एवं अनुप्रयोगों के माध्यम से स्पष्ट करते हैं।

- (1) Every time  
हमेशा
- (2) Usually  
आमतौर पर
- (3) Occasionally/Sometimes  
कभी-कभार
- (4) Rarely  
बेहद कम
- (5) Never  
कभी नहीं

4. The teachers identify your strengths and encourage you with providing right level of challenges.

शिक्षक आपकी क्षमताओं को पहचानते हैं और चुनौतियों का उचित स्तर प्रदान करते हुए आपको प्रोत्साहित करते हैं।

- (1) Fully  
पूर्ण रूप से
- (2) Reasonably  
यथोचित रूप से
- (3) Partially  
आंशिक रूप से
- (4) Slightly  
थोड़ा सा
- (5) Unable to  
असमर्थ

5. Teachers are able to identify your weaknesses and help you to overcome them.

शिक्षक आपकी कमजोरियों को पहचानते हैं और उन्हें दूर करने में आपकी मदद करते हैं।

- (1) Every time  
हमेशा
- (2) Usually  
आमतौर पर
- (3) Occasionally/Sometimes  
कभी कभार
- (4) Rarely  
बेहद कम
- (5) Never  
कभी नहीं

6. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.

संस्था शिक्षण अधिगम प्रक्रिया की निगरानी, समीक्षा और निरन्तर गुणवत्ता सुधार में छात्रों को रखने के लिए प्रयास करती है।

- (1) Strongly agree  
दृढ़तापूर्वक सहमत
- (2) Agree  
सहमत
- (3) Neutral  
तटस्थ
- (4) Disagree  
असहमत
- (5) Strongly disagree  
दृढ़तापूर्वक असहमत

7. The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences.

संस्था/शिक्षक, विद्यार्थी केन्द्रित तरीकों जैसे की प्रायोगिक ज्ञान, सहभागिता अधिगम और समस्या समाधान के तरीकों का उपयोग अधिगम ज्ञान को बढ़ाने के लिए करते हैं।

(1) To a great extent

बहुत हद तक

(2) Moderate

मध्यम

(3) Somewhat

कुछ हद तक

(4) Very little

जरा सा

(5) Not at all

बिल्कुल नहीं

8. Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.

संस्था/शिक्षकअन्तः कौशल, जीवन कौशल और रोजगार कौशलविकसित करने के लिए आपको कार्य के लिए तैयार करने का प्रयास किया जाता है।

(1) To a great extent

बहुत हद तक

(2) Moderate

मध्यम

(3) Somewhat

कुछ हद तक

(4) Very little

जरा सा

(5) Not at all

बिल्कुल नहीं

9. What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.

कितने प्रतिशत शिक्षक, शिक्षण कार्य के दौरान ICT उपकरणों तथा LCD प्रोजेक्टर मल्टीमीडिया आदि का उपयोग करते हैं।

(1) Above 90%

(2) 70 – 89%

(3) 50 – 69%

(4) 30 – 49%

(5) Below 29%



10. The overall quality of teaching-learning process in your institute is very good.

आपकी संस्था में शिक्षण अधिगम प्रक्रिया की समस्त गुणवत्ता बहुत अच्छी है।

- (6) Strongly agree  
दृढतापूर्वक सहमत
- (7) Agree  
सहमत
- (8) Neutral  
तटस्थ
- (9) Disagree  
असहमत
- (10) Strongly disagree  
दृढतापूर्वक असहमत

11. How much are you satisfied with your teachers?

आपके शिक्षकों से आप कितना प्रतिशत संतुष्ट हैं?

S.No. (क्रम संख्या)	Particulars (ब्यौरे)	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Subject Knowledge (विषय ज्ञान )					
(b)	Teaching Ability (शिक्षण क्षमता )					
(c)	Regularity/ Punctuality (नियमितता/ समय की पाबन्दी )					
(d)	Fair as evaluator/examiner (मुल्यांकनकर्ता / परीक्षक के रूप में निष्पक्ष )					
(e)	Mentor / Role Model and Guide (संरक्षक/रोल मॉडल और मार्गदर्श )					
(f)	Communication Skills (संचार कौशल )					

12. Express your satisfaction on teaching methods/techniques used in your institution

आपकी संस्था में उपयोग में लाये जाने वाले शिक्षण विधियों/तकनीकों पर अपनी संतुष्टि को व्यक्त करें।

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Lectures (व्याख्यान )					

(b)	ICT based teaching (PPT/videos etc) [ ICT आधारित प्रशिक्षण (पीपीटी / विडियो आदि ) ]					
(c)	Extra coaching/ classes (अतिरिक्त कोचिंग / कक्षाएं )					
(d)	Seminars/Group Discussion (सेमिनार / समूह चर्चा )					
(e)	Assignments / Project work (कार्य/ परियोजनाकार्य )					
(f)	Practical classes (व्यवहारिक कक्षाएं)					

13. Are you satisfied with the admission process?

क्या आप प्रवेश प्रक्रिया से संतुष्ट हैं?

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Availability of Information in prospectus or institution website (सूची पत्र या संस्था की वेब वेबसाइटों में सूचना की उपलब्धता )					
(b)	Guidance in the choice of subjects in institution ( संस्था में विषयों की पसंद में मार्गदर्शन)					
(c)	Fees payment procedure ( फीस भुगतान प्रक्रिया )					
(d)	Fair selection criteria in admission (प्रवेश में उचित चयन मानदण्ड )					

14. Are you satisfied with the examinations and evaluation process in your institution?

क्या आप अपनी संस्था में परीक्षा और मूल्यांकन प्रक्रिया से संतुष्ट हैं?

S.No. (क्रम संख्या)	Particulars ( ब्यौरे)	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	The pattern of Question Papers (प्रश्न पत्र के पैटर्न)					
(b)	Practical / External Viva Examinations (व्यवहारिक / बाहरी मौखिक परीक्षा)					
(c)	Timely Declaration of Results (परिणाम की समय पर घोषणा)					
(d)	Grading / Marking System (ग्रेडिंग/ अंकनप्रणाली )					

(e)	Reassessment / Re-evaluation practices (पुनर्मूल्यांकन)					
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15. Are you satisfied with the initiatives taken by your institution for enhancing the employability?

क्या आपकी संस्था द्वारा रोजगारों को बढ़ाने के लिए किये गए पहलों/कदमों से आप संतुष्ट है?

S.No. (क्रम संख्या)	Particulars (ब्यौरे)	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Career Counseling (प्रगति परामर्श)					
(b)	Placement Cell (प्लेसमेंट सेल)					
(c)	Training and Internship (प्रशिक्षण और इंटर्नशिप )					

16. Are you satisfied with the opportunities in your institution to enhance the overall capabilities of the students?

विद्यार्थियों की समग्र क्षमताओं को बढ़ाने के लिए आपकी संस्था में जो अवसर विद्यमान है, क्या उनसे आप संतुष्ट है?

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Discussion in the classroom (कक्षामेंचर्चा )					
(b)	Activities like theatre, art, painting, music ( रंगमंच, कला, चित्रकला, संगीत जैसी गतिविधियां )					
(c)	Sports and Games (खेलऔरक्रीड़ा)					
(d)	Open discussion on public issues (सार्वजनिकमुद्दोंपरखुलीचर्चा)					
(e)	Interaction with scholars and eminent personalities (विद्वानोंऔरप्रख्याताव्यक्तियोंकेसाथबातचीत)					
(f)	Campus Environment (परिसर का वातावरण )					
(g)	Social Outreach Activities National Service Scheme (NSS) National Cadet Corps (NCC) etc.) (सामाजिक आउटरीच गतिविधियों राष्ट्रीय सेवा योजना (NSS) राष्ट्रीयकैडेट कोर (NCC) आदि )					

17. Are you satisfied with the campus facilities available on your campus?

क्या आप आपके परिसर में उपलब्ध सुविधाओं से सन्तुष्ट हैं?

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Library (पुस्तकालय)					
(b)	Laboratory (प्रयोगशाला)					
(c)	Sports and games (खेल और क्रीड़ा)					
(d)	Smart classrooms (स्मार्ट कक्षा)					
(e)	Toilets (शौचालय)					
(f)	Drinking Water (पीनेकापानी)					
(g)	Hostel (छात्रावास)					
(i)	Medical facility (स्वास्थ्य सुविधा )					
(j)	Supportive Campus for Differently Abled (दिव्यांगों के लिए सहायक परिसर )					
(k)	Common room (सामूहिक कमरा )					
(l)	Student's grievance redressal cell (छात्रों की शिकायत निवारण प्रकोष्ठ)					
(m)	Cleanliness of the campus (परिसर की सफाई )					

18. Are you satisfied with the institutional Governance?

क्या आप संस्थागत प्रशासन से संतुष्ट हैं

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Timely response to your application (अपने आवेदन पर समय पर प्रतिक्रिया)					
(b)	Information Services/Easy Access to Officials (सूचना सेवाओं / अधिकारियों तक आसान पहुँच )					
(c)	Cooperation of Administrative/Support/ Security Staff (प्रशासनिक/ सहायता/सुरक्षा कर्मचारियों का सहयोग)					
(d)	Institutional Leadership (संस्थागत					

	नेतृत्व )					
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### 19. POLICY AWARENESS

नीति सम्बन्धित जागरूकता

S.No. (क्रम संख्या)	Particulars ( ब्यौरे )	Yes हां	No नहीं	Highly Satisfied अत्यधिक संतुष्ट	Satisfied संतुष्ट	Partially Satisfied आंशिक रूप से संतुष्ट	Dissatisfied असंतुष्ट	Remarks, if any यदि कोई टिप्पणी हो
(a)	Whether student council election is held? (क्या विद्यार्थीपरिषद में चुनाव होता है )							
(b)	Are you aware of Anti-Ragging cell in your institution? (क्या आप अपने संसथान में एंटी रैगिंग सेल से अवगत है )							
(c)	Are you aware of Sexual Harassment cell in your institution? (क्या आप अपने संसथान में यौन उत्पीड़न सेल के बारे में जानते है )							
(d)	Are you aware of IQAC (Internal Quality Assurance Cell) in your institution? (क्या आप अपने संसथान में IQAC आंतरिक गुणवत्ता सेल) से अवगत है)							
(e)	Are you aware of Equal Opportunity Cell in your institution? (क्या आप अपने संसथान में समान अवसर सेल के बारे में जानते है )							
(f)	Whether option for SWAYAM / MOOC / Online Courses exists in your institution? (क्या आपकी संस्था में swayam / MOOC/ऑनलाइन पाठ्यक्रमों का विकल्प मौजूद है )							
(g)	Are you aware of choice based Credit System (CBCS) in your institution? (क्या आप अपनी संस्था में चुनाव आधारित क्रेडिट सिस्टम							

	(CBCS) से अवगत है							
(h)	Are you aware of Student Counselling Centre in your institution? ( क्या आप अपने संस्था में छात्र परामर्श केंद्र के बारे में जानते हैं )							

20. Give three observation / suggestions to improve the overall teaching – learning experience in your institution.

आपकी संस्था में समग्र शिक्षण अधिगम अनुभवों की बेह्तरी के लिए तीन सुझाव/अवलोकन दीजिये।

- a)
- b)
- c)

SIGNATURE OF THE STUDENT

DATE:

# Teachers' Feedback on College Premises and Facilities

## Barasat Government College

Academic Year .....

2. Department of the Teacher: .....

3. Designation of the Teacher: .....

4. Date of joining BGC: .....(dd)/.....(mm)/.....(yy)

5. Courses taught: UG Honours ☐ UG General ☐ PG ☐

6. Please rate the following parameters in the context of the overall infrastructure of the college as per your experience. (Put **tick (✓)** mark in appropriate box)

	5 (Strongly Agree)	4	3	2	1 (Strongly Disagree)
i) Syllabus is suitable to the course.					
ii) The course content fulfills the need of students.					
iii) Aims and objectives of the syllabi are well defined and clear to teachers and students.					
iv) Curriculum having good academic flexibility.					
v) Course content is followed by corresponding reference materials.					
vi) Sufficient number of prescribed books are available in the Library.					
vii) The course/programme of studies carries sufficient number of optional papers.					
viii) The books prescribed/listed as reference materials are relevant, updated and appropriate					
ix) Infrastructural facilities, such as teacher's rooms, class rooms, reading rooms, laboratory, rest rooms and toilets are available in the College.					
x) Conduct of tests and examinations well in time with proper coverage of all units in the Curriculum.					
xi) Freedom to adopt new innovation/techniques of teaching.					
xii) The environment in the department/College is conducive to teaching and research.					
xiii) The Authorities are approachable and accessible.					
xiv) There is a mechanism for feedback, review and performance enhancement for the teaching staff.					
xv) Recognition of the individual work is given.					
xvi) Provisions for professional development are non-discriminatory and fair.					

7. Comment (if any): .....

.....

.....

# Employer Requirement Form on Student's Abilities

## Barasat Government College

1. Email ID

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2. Name of the Employer

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3. Organization and Designation (in full)

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4. Contact No.

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5. Postal Address with PIN code

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6. Why do you prefer our graduates for employment in your organization? \*

*Check all that apply.*

- ☐ The institutional reputation Relevant subject or discipline
- ☐ Quality of subject or discipline knowledge Geographical location of the institution
- ☐ Quality of employability skills and attributes
- ☐ Organization and institution collaborate on joint research projects
- ☐ All of the above
- ☐ Other: 

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7. How important is it that graduates recruited for the organization have these skills upon recruitment?

*Check all that apply.*

- ☐ Subject or discipline knowledge
- ☐ Computing and basic IT
- ☐ Processing and interpreting numerical data
- ☐ Communicating verbally appropriately and effectively
- ☐ Communicating in writing appropriately and effectively
- ☐ Concern for quality
- ☐ Working effectively on their own
- ☐ Leadership/Leading others
- ☐ Working effectively with others (e.g. team and interpersonal skills)
- ☐ Capacity to be flexible and adaptable
- ☐ All of the above
- ☐ Other: \_\_\_\_\_

8. How does the collaboration occur between your organization and higher education institutions?

*Check all that apply.*

- ☐ Cooperation on curriculum design and delivering courses
- ☐ Collaboration on research and innovation
- ☐ Placement and intern opportunities for students
- ☐ Other: \_\_\_\_\_

9. Do you have any language specific requirement?

*Check all that apply.*

- ☐ Bengali (Speaking, Writing, Reading)
- ☐ English (Speaking, Writing, Reading)
- ☐ Hindi (Speaking, Writing, Reading)
- ☐ French (Speaking, Writing, Reading)
- ☐ Spanish (Speaking, Writing, Reading)
- ☐ Other: \_\_\_\_\_

10. What are the qualities you want from a student before engaging in your company/ organization?

*Check all that apply.*

- ☐ Employability Motivation Technical skill
- ☐ Problem solving ability Family background Communication skill
- ☐ Other: \_\_\_\_\_

11. What are your requirements regarding the student (s) ability to manage/ leadership qualities?

*Mark only one oval.*

- ☐ Very Important
- ☐ Moderately Important
- ☐ Not Important

12. How important is to have student (s) engagement in co-curricular/ social activities?

*Mark only one oval.*

- ☐ Very Important Moderately
- ☐ Important
- ☐ Not Important

13. How important is to have student (s) obligation to work beyond the schedule, if required?

*Mark only one oval.*

- ☐ Very Important
- ☐ Moderately Important
- ☐ Not Important

14. Do you have any subject specific requirement?

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ Other

15. Please provide any additional comments, if you wish

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