Minutes of the Offline Meeting Dated 30.11.2021
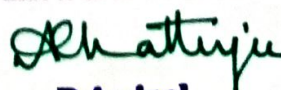
Time: 12:30pm

Agenda: Matters related to AQAR Submission of 2020-21, Website Management & NIRF Data

Attendees: Prof. Samar Chattopadhyay (Principal), Prof. Abhijit De (IQAC Coordinator), Sri Arun Kr Roy (TCS), Members of IQAC, AQAR Team, NAAC Team, Heads of All Departments

Discussion:

1. Prof. Abhijit De gave a summary of the previous Online Meeting held on 24/10/2022.
2. Proposal for Girls' Hostel made by the Committee. Mr. Sunil Mukherjee Chairman of Barasat Municipality proposed the area near Rabindra Bhavan.
3. Committee also proposed the plan for Sports Ground for which Kachhari Maath is to be used.
4. Prof. Jaydip De suggested a plan for Waste Management Programme in and around the college premises.
5. Prof Indranath Bhattacharyya and Prof Prasanta Paul suggested that adept persons be included in drawing up of the AQAR Reports as it requires a descriptive write-up regarding the college and its curriculum.
6. Prof Indranath Bhattacharyya also suggested that the official routine be prepared for the online period for the 2020-21 session for uploading along with the AQAR Report.
7. Prof Dola Chattopadhyay informed that all the data required under Criteria 2 of the AQAR Report 2020-21 has been collected. She further requested clarification from the Teams under certain heads of the Report to which she received the following suggestions from various members:

    (i) Steps to be taken by the college to cater to Advanced and Slow Learners.

    (ii) Supporting documents related to Remedial Coaching (Tutorials) and advanced lectures beyond the course to be uploaded.

    (iii) Presentation and participation details including feedback linksof all Webinars (held at the college or elsewhere), Projects, Students' presentationetc. To be provided in the report.

    (iv) Information regarding Youth Parliament participants from the college (Pandemic situation to be notified).

8. It was suggested by the committee that all data related to the Grievance Cell be included in the report. Principal Samar Chattopadhyay suggested that it is to be sorted by negotiation with the parent university.

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9. Prof Srikanta Guriya informed the Committee and Teams that all documents provided in the report require evidentialproof from the session 2016-17 onwards until 2020-21.

10. With reference to Criteria 5, Prof Jaydip De notified all present regarding the lack of parity between the data collected from the different departments; the Academic Calendar does not match the dates of the results declared due to the Pandemic situation.

Action Taken:

1. Under Criteria 2, with reference to Sudent-Mentor Ratio, Prof Ruksanara Begum informed the Teams that every department has allotted 2 Teachers each for addressing student grievances.

2. NSS awareness programmes conducted by NSS during the Pandemic in both online and offline mode following all pandemic protocols.

Next Meeting: 30.06.2022 (Time- 12:30 PM)

Signature:

1. Abhijit De
2. Chattopadhyay
3. Saurajyue Dutta
4. D. Bhattyy
5. Prasanta Paul
6. S. Jauei
7. Jaydip De
8. Madhusudan Ghosh
9. Priyanka Sen.
10. Balaram De.
11. Nisith C. Das.
12. Dola Chattopadhyay.
13. Kaushiki Banerjee
14. Begum.

Principal
Barasat Govt. College
Govt. of West Bengal

Dr. Abhijit De
Associate Professor in Physics
Coordinator, IQAC
Barasat Govt. College
Government of West Bengal