

MINUTES
IQAC Meeting of Barasat Government College
held on 28 April, 2023

1. The meeting began with **Dr. Madhusudan Ghosh** expressing his concern about the deterioration in the quality of performance of students in the recently held University examinations. He stressed on the necessity of the preparation of a properly documented policy for addressing this problem. Slow learners need to be identified and given special attention, he stated.
2. **Dr. Prabir Bhattacharya**, Teachers' Council Secretary, enquired about the current situation of remedial classes in the college. The modalities of remedial classes were discussed in detail. Different methods such as tutorial classes, one-to-one teaching, teaching by students themselves etc. were discussed.
3. **Dr. Abhijit De** harped on the relevance of PTMs in urging students to be regular in classes. The **Principal (Dr. Samar Chattopadhyay)** instructed all departments to prepare a list of their slow learners / weak students and devote some extra classes to their improvement. He also suggested that student defaulters may be made to attend online remedial classes. Teachers from outside the college may also be invited to deliver lectures / talks for them.
4. **Dr. Madhusudan Ghosh** suggested that **all departments may be requested to conducted value added courses during the summer vacation** in the college, i.e. in the month of June 2023 so as not to disturb the running academic schedule.
5. **Dr. Madhusudan Ghosh** next deliberated on the importance of Question Banks for CBCS based courses and **requested all departments to submit end semester (WBSU) & internal question papers to IQAC** as early as possible and **all question papers will be uploaded to college website.**
6. The **Principal** suggested that classes during first 15 days of the summer vacation are to be held according to the routine that is in effect now.
7. It was decided that all departments will hold PTMs for at least Semesters 2 and 4 within the month of May. The last PTMs were held in January.
8. **Dr. Madhusudan Ghosh** reminded all departments that all supporting documents relating to old AQARs should be submitted as soon as possible.
9. **Dr. Prabir Bhattacharya** requested the **Principal** to make surprise visits to classrooms and enquire about teachers' performances in order to get impartial feedback about teachers. He also advised to all heads of Depts. **to prepare and submit specific proposals for curriculum upgradation to the WBSU authority.**
10. **Dr. Samrajnee Dutta** emphasized the importance of gender sensitization workshops in every department of the college. It was decided that the departments will get in touch with Sri Debapratim Chakraborty, member of ICC, and arrange such workshops with his guidance.
11. **Dr. Madhusudan Ghosh** discussed the importance of academic audit and some new parameters have been introduced in the Academic Audit proforma for the betterment of the academic assessment procedure from the academic session 2022 – 2023.

It was agreed upon that a special drive will be taken for MoU creation with other educational institutions and NGOs for the greater interest of the students. Few numbers of MoUs have already been created with Municipalities, NGOs and Colleges. **Prof. Dola Chattopadhyay** and **Prof. Jaydip De** take the initiative for MoU creation with other neighbour Institutions.

Abhijit De
Dr. Abhijit De
Associate Professor in Physics
Coordinator IQAC
Barasat Govt. College
Government of West Bengal

Samar Chattopadhyay
Principal
Barasat Govt. College
Govt. of West Bengal

List of Members Present at the Meeting:

1. SAMAR CHATTOPADHYAY (PRINCIPAL)
2. ABHIJIT DE (COORDINATOR)
3. MADHUSUDAN GHOSH
4. SANDIP KUMAR PATRA
5. PRITAM BANDYOPADHYAY
6. NARAYAN CHANDRA KARMAKAR
7. JAYDIP DE
8. MITHU SINHA RAY
9. ADITI BHATTACHARYA
10. ANIRUDDHA DAS
11. SAMRAJNEE DUTTA
12. PRABIR KUMAR BHATTACHARYA
13. PRASANTA PAUL
14. INDRANATH BHATTACHARYYA
15. SUBHENDU BIKAS SATPATHI
16. SUMANA SAHA
17. SRIKANTA GURIA
18. DOLA CHATTOPADHYAY
19. RAJNARAYAN GUPTA
20. SANKAR BAIN (AE/PWD/ELECTRICAL, EXTERNAL MEMBER REPRESENTATIVE, IQAC, BGC)
21. PARTHA PRATIM DASGUPT (Principal of Barasat College, External Member of IQAC,BGC)

Abhijit De
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