

## MINUTES

### IQAC Meeting of Barasat Government College

held on 8 December 2023 at 2 pm.

1. The extended meeting was attended by teacher members, heads of all departments, the NAAC coordinator, 3 external members and 2 student members.
2. At the outset the IQAC coordinator **Dr. Madhusudan Ghosh** welcomed the new NAAC coordinator **Dr. Chandan Suravi Das**.
3. The **Principal** informed the attendees that by December 2024 the AQAR will be submitted to UGC. Thereafter the NAAC preparations will be launched. The shifting and digitization of the library as well as the rainwater harvesting project need to be completed by then. The fund is ready, he assured. He also observed that the prospects of attaining a high grade in the assessment are high. For this participating in FDPs, specially by the senior teachers, is important, he mentioned.
4. **Dola Chattopadhyay** reminded the members of the importance of publishing the newsletter. Dr. Sumana Saha mentioned the importance of proper auditing and **Dr. Samrajnee Dutta** harped on the importance of renovating the Seminar room. The **Principal** discussed the relevance of dealing with the e-waste in the college.
5. **Dr. Madhusudan Ghosh** (IQAC Coordinator) shared the **Analysis and Action Taken Reports for the Academic Year: 2022-23** of the infrastructural and academic feedbacks of different stake holders (students, parents, alumni and employees) with the house and it is unanimously accepted by the members present in the meeting.
6. The **IQAC coordinator** read out the review report of 2016 given by the NAAC Peer team.  
**Recommendations for Quality Enhancement of the Institution as per review report of NAA Peer team-2016**
  - *Introduce innovative and skill development courses.*
  - *Increase collaborative linkages with other institutes to promote inter-disciplinary teaching and research.*
  - *Common language laboratory may be set up to promote communicative skills.*
  - *Hostels for girls with UGC grants may be constructed.*
  - *Second College campus may be provided for further growth and development.*
  - *Courses may be modernized in the light of NET and SET examinations.*
  - *Promotion of inter-disciplinary teaching and research may be encouraged.*
  - *Results of experiments may be taken to field.*
  - *Enrichment of Library with new books.*
  - *More focus may be given to games and sports.*
  - *English may be reintroduced as optional subject in Science stream.*
7. Dr. Partha Dasgupta (external member) advised the members about the following modalities of preparing for the NAAC accreditation:
  - The invited lectures should continue for at least a week or more.
  - The standard of the library is very important.
  - All committees must convene at least 4 meetings every year. Everything must be documented with signatures etc.
8. **Dr. Chandan Suravi Das** reminded the house that the college needs a librarian.

  
**Principal**  
Barasat Govt. College  
Govt. of West Bengal

9. **Dr. Chandan Suravi Das** read out a 10 point to-do list for all departments for the preparations of NAAC in the coming year.

The meeting concluded with all members extending thanks to one another and expressing their good wishes for the institution.

**List of Members present in the meeting:**

1. Samar Chattopadhyay (Principal)
2. Partha Pratim Dasgupta (Principal, Barasat College, External Member)
3. Madhusudan Ghosh
4. Chandan Surabhi Das
5. Prabir Kr Bhattacharya (HOD, Chemistry)
6. Prasanta Paul
7. Rajat Banerjee (External Member)
8. Jaydip de
9. Rajnarayan Gupta (HOD, Economics)
10. Nisith Chandra Das (HOD, Mathematics)
11. Narayan Chandra Karmakar (HOD, Botany)
12. Mihir Halder
13. Abhijit De (HOD, Physics)
14. Pritam Bandyopadhyay (HOD, English)
15. Ganapati Bhattacharya (HOD, Political Science)
16. Ruksanara Begum (HOD, Geography)
17. Dola Chattopadhyay
18. Madhuchhanda Bhattacharyya (HOD, Philosophy)
19. Samrajnee Durtta
20. Pritam Samanta (Students Member)
21. Samiha Roy (Student Member)
22. Antara Banerjee (HOD, Sanskrit)
23. Sumana Saha (HOD, Zoology)
24. Debashis Ghosh (PWD-Civil, External Member)
25. Sandip Patra (HOD, Bengali)

*Alhathuji*

**Principal**  
Barasat Govt. College  
Govt. of West Bengal

*Madhusudan Ghosh*  
**Dr. Madhusudan Ghosh**  
Associate Professor in Physics  
Coordinator, IQAC  
Barasat Govt. College  
Government of West Bengal.





**BARASAT GOVERNMENT COLLEGE**  
**IQAC meeting Signature Sheet**

Date: 8<sup>th</sup> December, 2023

Time: 2:00 PM

Venue: IQAC Room, 3<sup>rd</sup> Floor, Annex Building

**Agenda :**

- 1) Preparation for NAAC
- 2) Review of the status of recommendation by NAAC Peer Team (2016)
- 3) Status of different funding proposals to the HED
- 4) Special drive for creation of MoU with different organizations
- 5) Yearly budget and Funding proposal for in-house workshop/seminar from all departments
- 6) Matters arising

**Members Present:**

| Name                                | Signature                        |
|-------------------------------------|----------------------------------|
| 1. Samar Chatterpadhyay             | Samar Chatterpadhyay             |
| 2. (Prasanta) Parthapratim Dasgupta | Prasanta Dasgupta                |
| 3. Madhusudan Ghosh                 | Madhusudan Ghosh                 |
| 4. C.S. Das                         | C.S. Das                         |
| 5. PRABIR KR. BHATTACHARYA          | Prabir Kr. Bhattacharya          |
| 6. PRASANTA PAUL                    | Prasanta Paul                    |
| 7. RAJAT BANERJEE                   | Rajat Banerjee 08/12/23          |
| 8. JAYDIP DE                        | Jaydip De 08/12/23               |
| 9. RAJNARAYAN GUPTA                 | Rajnarayan Gupta 08/12/23        |
| 10. NISITH CHANDRA DAS              | Nisith Chandra Das 08/12/23      |
| 11. NARAYAN CHANDRA KARMAKAR        | Narayan Chandra Karma 08/12/2023 |
| 12. MIHIR HALDER                    | Mihir Halder 08/12/2023          |
| 13. ABHIJIT DE .                    | Abhijit De, 08/12/2023.          |

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### Members Present:

| Name   | Signature                                     |
|--|---|
| 14. <i>Pratim Bandyopadhyay</i>                | <i>Pratim B</i>                               |
| 15. <i>Ganapati Bhattacharya</i>               | <i>G</i>                                      |
| 16. <i>Dr. Ruksana Begum</i>                   | <i>U Begum</i>                                |
| 17. <i>Dola Chattopadhyay</i>                  | <i>D Chattopadhyay</i>                        |
| 18. <i>Madhubhanda Bhattacharya</i>            | <i>Madhubhanda</i><br><i>8/12/23</i>          |
| 19. <i>Saurajne Datta</i>                      | <i>Saurajne</i><br><i>8/12/23</i>             |
| 20. PRITAM SAMANTA (STUDENT MEMBER)            | <i>Pritam Samanta</i><br><i>08/12/23</i>      |
| 21. Samiha Roy Chowdhury (student member)      | <i>Samiha Roy Chowdhury</i><br><i>8/12/23</i> |
| 22. Antara Banerjee (Sanskrit)                 | <i>A. Banerjee</i><br><i>8/12/23</i>          |
| 23. Sumane Saha (Zoology)                      | <i>Sumane Saha</i><br><i>8.12.2023</i>        |
| 24. DEBASHIS GHOSH, AE (Civil) PWD, Sami Cult. | <i>DEBASHIS GHOSH</i><br><i>8/12/2023</i>     |
| 25. Sandip Pasha                               | <i>Sandip Pasha</i><br><i>8/12/23</i>         |