

**MINUTES**  
**IQAC Meeting of Barasat Government College**  
**held on 12 August, 2024**

- Dr. Madhusudan Ghosh (IQAC Coordinator) advised the members to strengthen process parameters for preparing the Academic Audit across all departments. He also encouraged them to report any gaps or issues, which could be resolved through collaborative efforts. He also mentioned that as per our earlier resolution dated 28/08/2023, we are introducing the departmental academic audit score sheet and heads of departments are requested to cooperate for the academic audit process for the session: 2023-24.
- Dr. Abhijit De proposed that the college's Puja vacation could be used for NAAC-related activities across departments, ensuring that the regular academic schedule remains unaffected.
- Dr. Samrajnee Dutta recommended that IQAC prepare action taken reports based on the analysis of feedback on college infrastructure gathered from students, teachers, parents, and alumni by October 30, 2024. Additionally, departmental heads will be asked to submit action taken reports on academic feedback (specifically regarding teacher evaluations) collected from students in each department to IQAC by October 25, 2024.
- Under the context of matters arising, two aspects were discussed. Firstly, Dr Jaydip De has reported the house that the Placement Cell of the College is planning to organize intensive career-oriented programmes for the newly admitted students.
- Secondly, Dr Abhijit De (Head, Department of Physics) mentioned that regular maintenance of physical infrastructure is becoming more important to accommodate students of different courses like SEC, VAC, MDC.
- Kaushiki Banerjee requested the Principal to speed up the establishment of rainwater harvesting and recharge facility in the college premises to support water conservation efforts.
- Dr. Srikanta Guria suggested that the restroom facility for Divyangjan (specially-abled students) is needed to be monitored regularly.
- Dola Chattopadhyay reported the status of faculty exchange programmes under MoU signed by the college and requested the Principal to speed up the initiative to sign MoU with Barasat Peary Charan Sarkar Government High School, Barasat.
- Discussion was made regarding shifting of the Central Library to the Library Building. Since the large rooms are at present utilized for conducting classes and examinations in this building and electrical works (by PWD) is also pending, hence relocation is not feasible at this point of time.
- **Dr Madhusudan Ghosh** (IQAC Coordinator) suggested that AQAR for the academic year 2023-24 will be submitted before NAAC peer team visit and all IQAC members are requested to collect the AQAR related data as required.

**Members of the IQAC committee present at the meeting:**

1. SAMAR CHATTOPADHYAY (PRINCIPAL)
2. MADHUSUDAN GHOSH (COORDINATOR)
3. SAMRAJNEE DUTTA
4. JAYDIP DE
5. DOLA CHATTOPADHYAY
6. PRITAM BANDYOPADHYAY
7. SRIKANTA GURIA
8. PRASANTA PAUL
9. PARTHA PRATIM DASGUPTA (Principal of Barasat College, External Member of IQAC, BGC)
10. ABHIJIT DE
11. KAUSHIKI BANERJEE



*M Ghosh 12/8/24*  
**Dr. Madhusudan Ghosh**  
Associate Professor in Physics  
Coordinator, IQAC  
Barasat Govt. College  
Government of West Bengal.

*S Chattopadhyay*  
**Principal**  
Barasat Govt. College  
Govt. of West Bengal