

MINUTES
IQAC Meeting of Barasat Government College
held on 16 August, 2022

1. **Dr Abhijit De** (IQAC Coordinator) reported to the house that a room (Room No. 402, 3rd Floor, Annexe Building, Barasat Government College) has been identified with sufficient arrangements (Furniture items, 3 Steel Almirahs, 1 Steel Cabinet with shelves and Glass cover, Ceiling Fans and Air-Conditioners) in order to facilitate holding of IQAC Meetings by accommodating the members of the IQAC, Heads of the Departments, and other respected attending members. Moreover, other IQAC related matters and official processes can also be conveniently conducted in the same room. This is proposed to the Honourable **Principal (Dr Samar Chattopadhyay)** and he immediately gave his consent for the same.
2. **Dr Madhusudan Ghosh** (NAAC Coordinator) communicated to the members of the house to enhance the processes parameters for preparation of Academic Audit by all the Departments and inform for any shortcomings which can be sorted out through coordinated efforts.
3. **Dr Madhusudan Ghosh** (NAAC Coordinator) also suggested that the **Puja vacation of the college may be utilized to conduct value added courses in different departments** without affecting the regular academic schedule of the college. It was resolved that a few value-added courses will be conducted in the month of October, 2022.
- ✓ 4. **Dr Abhijit De** (IQAC Coordinator) suggested that the **Action Taken Reports for the Academic Year: 2021-22** be prepared by IQAC on the analysis of college infrastructural feedback from students, teachers, parents and alumni by **30th November 2022**. The departmental heads will be requested to submit the action taken reports on the academic feedback (for Teacher's evaluation) by students of each department to IQAC within the **25th November 2022**.
5. Under the context of matters arising, two aspects were discussed. Firstly, **Dr Samar Chattopadhyay** (Principal) expressed to the house that we will soon be getting directives from the Higher Education Department (HED) to conduct Offline Workshop on NAAC. So, we will have to prepare our ground work and gather the solved and unsolved NAAC & IQAC related matters by all the Departments of Barasat Government College.
6. Secondly, **Dr Swati Mitra** (Head, Department of English) declared that it will be possible to organise an Awareness Program on Cyber Crime with the association of Barasat Police Department by end of 1st week of September 2022 in collaboration with IQAC, Barasat Government College for the benefit of students and College members. Initial communication with the resource persons are already being done and we are looking for a nearest possible date to hold the program.
7. **Dr. Samrajnee Dutta** has proposed for opening of a "**Science Club**" which will help to create a common platform for the discourse of scientific knowledge, innovative thinking and promotion of scientific temperament especially for all science students and in multidiscipline ultimately leading to Holistic Development. She says that, the **Science Club** can act as a conduit for such sharing of expertise and information and in the process build an organization of co-operative innovativeness. She also suggested that, the Science Club can be formed initially comprises of students of the UG and PG departments of Physics, Mathematics, Chemistry, Botany, Zoology, Geography and Economics with the voluntary participation.

Members of the IQAC committee present at the meeting:

1. SAMAR CHATTOPADHYAY (PRINCIPAL)
2. ABHIJIT DE (COORDINATOR)
3. SAMRAJNEE DUTTA
4. JAYDIP DE
5. MADHUSUDAN GHOSH
6. PRABIR KUMAR BHATTACHARYA
7. SRIKANTA GURIA
8. PRASANTA PAUL
9. PARTHA PRATIM DASGUPT (Principal of Barasat College, External Member of IQAC,BGC)
10. INDRANATH BHATTACHARYYA



GOVERNMENT OF WEST BENGAL

BARASAT GOVERNMENT COLLEGE

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Date of Notice: 5th August 2022

An offline meeting will be held on 16th August from 1:30 PM in the Professor's Common Room, Main Building, Barasat Government College for the following agenda: -

- 1) To identify room for IQAC with better accommodating capacity.
- 2) Discuss the parameters for Academic Audit.
- 3) Updating of Activities from the Departments
- 4) Matters Arising.

Shattijit

Principal
Barasat Government College



De' 05/08/2022
Coordinator IQAC

Barasat Government College

Dr. Abhijit De
Associate Professor in Physics
Coordinator, IQAC
Barasat Govt. College
Government of West Bengal

Members present in IQAC Meeting held on 16th August '2022

- 1) Samar Chatterpadhyay
- 2) Abhijit De (IQAC Coordinator)
- 3) Saurajna Dutta
- 4) Jaydip De
- 5) Mathusudan Ghosh.
- 6) Roobar Kumar Bhakta (T.E.S)
- 7) Saikatanta Ghosh
- 8) Praranika Paul
- 9) ~~Mangita~~
Dr. Parthapratim Dasgupta
M.A., M.Phil, Ph.D
Principal
Barasat College
- 10) Indrith Bhattacharya

MINUTES
Extended IQAC meeting of Barasat Government College
held on 24. 01. 2023

The meeting was held in the third floor IQAC room of the college's Annex building. It was presided over by the Principal (**Dr Samar Chattopadhyay**). The IQAC Coordinator (Dr Abhijit De), the Teachers' Council Secretary (TCS - Dr Prabir Bhattacharjee) and several other members including the Principal of Barasat College were present.

1. From the very beginning of the meeting different aspects of the AQAR, to be submitted to the UGC in February, were discussed. When matters relating to psychological counselling of students was being discussed, **Dr. Samrajnee Dutta** suggested that the identities of students opting for their counselling be kept undisclosed.
2. **Dr. Madhusudan Ghosh** raised the issue of audit report. **Dr. Indranath Bhattacharya** queried about the authenticity of the report format. The data in that report, he pointed out, do not always match the NIRF data.
3. **Dr. Prabir Bhattacharya** emphasized the importance of rethinking students' admission in the next session. The tricky issue of how to stop Science students from leaving after they have blocked their seats was discussed.
4. The **IQAC Coordinator** expressed concern over the fact that a considerable chunk of work relating to AQAR submission is still pending. Assistance in editing the language of the text of certain sections of the AQAR was sought from the Department of English. It was also decided that Prof. Priyanka Sen will be contacted for quick submission of the job (AQAR editing) that she is handling at present.
5. While discussing placement related matters **Dr. Partha Dasgupta**, Principal of Barasat College, highlighted the fact that placement agencies unethically use the data they receive from colleges to further their own business interest and do little further to help students.
6. **Dr. Indranath Bhattacharya** pointed out the necessity of setting up a mechanism for acquiring data relating to students' progression in the college office. He also mentioned the importance of including non-teaching staff members in the team to expedite this job.
7. The **Assistant Engineer, PWD (Electrical)** joined the meeting for some time and made valuable contributions to the discussion regarding energy audit. Different issues relating to offline and online connection of solar panels came up in the discussion. He referred to energy audit as a continuous process. Intricacies of calculating energy consumption were discussed in detail by several members with calculation and illustrations.
8. **Dr. Abhijit De** (IQAC Coordinator) shared the **Analysis and Action taken Reports for the Academic Year: 2021-22 of the infrastructural and academic feedbacks of different stake holders** with the house and it is **unanimously accepted by the members** present in the meeting.
9. Next, the notification for the **foundation of Science Club** (which was created on **9th September, 2022**) was read out by **Dr. Madhusudan Ghosh**. Students' registration process has already been started through Google form and more than **150 students** are registered from different Departments. A WhatsApp Group is also created for the sharing of **Science Club** activities. One/two class Coordinator/s has been assigned from each Department for communication with Mentor (Teacher). The objective of this **Science Club** will be as follows:

"To create a common platform for the discourse of scientific knowledge, innovative thinking and promotion of scientific temperament especially for all science students and in multidiscipline ultimately leading to Holistic Development."

Teacher Mentors of the Science Club:

- All members of the IQAC.
- Dr. Sudip Mukherjee (Physics Department)
- Dr. Mihir Halder (Botany Department)
- Dr. Jayati Ghosh (Zoology Department)
- Dr. Jibanananda Jana (Chemistry Department)
- Dr. Shobhan Mandal (Mathematics Department)
- Kaushiki Banerjee (Economics Department)
- Dr. Shrabana Mazumder (Geography Department)

Members of the IQAC committee present at the meeting:

1. SAMAR CHATTOPADHYAY (PRINCIPAL)
2. ABHIJIT DE (COORDINATOR)
3. MADHUSUDAN GHOSH
4. PRABIR KUMAR BHATTACHARYA
5. SOMADITYA DEY
6. SUMANA SAHA
7. DOLA CHATTOPADHYAY SRIKANTA GURIA
8. SAMRAJNEE DUTTA
9. JAYDIP DE
10. SREEMOYEE GHOSH
11. INDRANATH BHATTACHARYYA
12. PRASANTA PAUL
13. DEBAPRIYA DUTTA (JE-II/BES-I/PWD ELECTRICAL, EXTERNAL MEMBER REPRESENTATIVE, IQAC, BGC)
14. SANKAR BAIN (AE/PWD/ELECTRICAL, EXTERNAL MEMBER REPRESENTATIVE, IQAC, BGC)
15. PARTHA PRATIM DASGUPT (Principal of Barasat College, External Member of IQAC, BGC)
16. PRABIR KUMAR BHATTACHARYAY
17. MIHIR HALDER
18. ARPITA SENGUPTA
19. NARAYAN CHANDRA KARMAKAR
20. SANDIP PATRA



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Ref. :

Date : 21/01/2023

Date of Notice: 21st January 2023

An offline meeting will be held on 24th January 2023 from 1:30 PM in the IQAC Room, 3rd Floor, Annex Building, Barasat Government College for the following agenda:-

- 1) Present Status and Filling up of AQAR data for the Year 2021-22
- 2) Collection of old documents as per submitted AQAR
- 3) Matters Arising.

Alhatyji

Principal
Barasat Government College



Abhijit De
Coordinator IQAC

Barasat Government College
Dr. Abhijit De
Associate Professor in Physics
Coordinator, IQAC
Barasat Govt. College
Government of West Bengal

IQAC Meeting held in Room of IQAC, Date: 24/01/2023
Barasat Government College, Barasat. (Tuesday).

Agenda:

- 1) Filling up of AQR data for the year: 2021-22.
- 2) Collection of old documents as per submitted AQR
- 3) Miscellaneous.

Venue: IQAC Room, 3rd Floor, Annexe Building, Barasat Government College, Barasat.

Members Present:—

- 1) Abhijit De (IQAC Coordinator)
- 2) Mahasudam Ghosh
- 3) Ratan Bhattacharyya
- 4) Somaditya Dey
- 5) Sumana Saha
- 6) Gola Chatteropadhyay
- 7) Saurajit Datta
- 8) Jaydip De
- 9) Sreemoyee Ghosh
- 10) Indrathakshy — 24/1/2023

10)

P.T.O →

Members Present (Continued):-

11) Prasanta Paul 24/1/2023

	<u>Name (Designation)</u>	<u>Signature</u>	<u>Date</u>
12)	Debariya Datta JE-II/BES-I/PWDe.	<i>D Datta</i> nb - 9831311542	24.01.23

13) S. Bai AE/PWD(Estt) 7980244473 *S Bai* 24/1/23

14) Samar Chattopadhyay 9123048910 *Samar*

15) Parthapratim Dasgupta 9836128366 *Parthapratim*

16) Prabir Kumar Bharti 9433788749 *Pr*

17) Mihir Halder 9088613241 *Mihir*

18) Arpita Sanyal 9831103761 *Arpita*

19) Karan Chandra Kumar 8240248033 *Karan*

20) Sandip Pata 9433921078 *Sandip* 24/1



GOVERNMENT OF WEST BENGAL

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DEPARTMENT OF PHILOSOPHY



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Philosophy	It is revealed that overall positive and satisfactory responses have been received from the students. Still it is better to take initiatives to enhance teaching-learning quality and ambience, to be available for individual students' guidance in and out classroom.	<p>i) All teachers remained agreed to make classes more interactive through group discussions, problem-solving activities, open discussions, debates, student-led presentations etc</p> <p>ii) Following resolution has been unanimously taken in the departmental meeting.</p> <p>a) More teacher-student engagement in and out of the classroom.</p> <p>b) Conducting frequent group discussion to make the classes more student friendly.</p> <p>c) Special emphasis should be given on slow and advanced learner</p>
	During pandemic, due to online class mode, some students' mental stability was compromised and a few found difficulty to manage a smart phone.	<p>Several tele-counselling have been made to overcome the academic and psychological depression during pandemic.</p> <p>In some cases department provided smart phones to needy students to have an access to Google meet and Google classroom.</p>

A. Chatterjee

Signature
Principal
Barasat Govt. College

Principal
Barasat Govt. College

Arpita Neogi Sengupta

Signature
Head, Department of Philosophy

Head & Associate Professor
Department of Philosophy
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GOVERNMENT OF WEST BENGAL

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DEPARTMENT OF GEOGRAPHY



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Geography	<p>Overall satisfaction was noted, with suggestions for clearer and more audible classes, timely coverage of the syllabus, and more interactive classes.</p> <p>Apart from this urgent initiatives are needed to address the post covid situations.</p>	<p>Teachers have agreed to be more careful about the audibility of lectures.</p> <p>Emphasis has been placed on ensuring timely coverage of the syllabus by teachers.</p> <p>Teachers have agreed to give special emphasis to conduct frequent video presentations, group discussions and field trips to make the classes more interactive.</p> <p>Emphasis has been placed on to implement mental health support programme.</p> <p>Teachers have agreed to introduce flexible learning option methods.</p>

Alhatterju

Signature
Principal
Barasat Govt. College

Principal
Barasat Govt. College

Begeu.

Signature
Head, Department of Geography

Head &
Associate Professor, (W.B.E.S.)
Department of Geography
Barasat Govt. College
Govt. of West Bengal



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ACTION TAKEN ON THE BASIS OF FEEDBACK ANALYSIS BY THE STUDENTS IN THE SESSION 2021-2022

Based on feedback analysis by the students, some problems have been pointed out

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Mathematics	<p>1. Monotony : Long lectures delivered in a traditional format can become monotonous, leading to student boredom and decreased motivation to learn.</p> <p>2. Accessibility Issues: Not all students may learn effectively through lectures alone. Some students may have requirement of concrete notes for speedy learning.</p> <p>3. Time Constraints: Lectures are often constrained by time limits, which may not allow for in-depth exploration of complex topics or adequate time for student questions and discussions.</p> <p>4. During covid 19 pandemic, students faced numerous challenges with online classes, including technological barriers such as poor internet connectivity and limited access to necessary devices. Additionally, the lack of in-person interaction led to feeling of isolation and difficulty in maintaining focus and motivations.</p>	<p>1. Professors have been asked to Incorporate activities that encourage students to actively engage with the material, such as group discussions, problem-solving exercises, case studies, debates, or interactive demonstrations.</p> <p>2. All faculty members have been advised to incorporate multimedia resources such as videos, animations, slideshows, or real-world examples to enhance understanding and cater to different learning preferences.</p> <p>3. A unanimous decision has been taken in the meeting to provide supplementary materials, such as lecture notes, additional readings, or online resources, to support students' understanding and reinforce key concepts covered in the lecture.</p> <p>4. To address these challenges, we have implemented various measures. Lecture videos are provided for students to review subjects repeatedly, while online problem solving clarify concepts. We utilize free social communication platform to maintain regular contact, offering moral and psychological support to boost student morale.</p>

Alhathye

Signature
Principal
Barasat Govt. College

Principal
Barasat Govt. College

[Signature]

Signature
Head, Department of Mathematics

Associate Professor & Head
Department of Mathematics
Barasat Govt College



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DEPARTMENT OF BOTANY



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Botany	(i) Regularity of class taken:	1. All faculty members will strive to improve the regularity of their classes by optimizing their other college duties, minimizing leaves taken, and maintaining a consistent class schedule. 2. The Head of the Department will monitor the attendance of both students and faculty and take specific actions against those who do not comply with the attendance requirements.
	(ii) Teaching Methods:	1. It has been recommended that faculties exchange their skills to make better use of technology-based tools. 2. Additionally, the department will address issues related to technological malfunctioning and the requirement for laptops when sufficient funds become available.
	(iii) Clarity and Audibility of Lecture:	1. Utilization of alternative teaching methods, such as small group discussions, is recommended to facilitate clearer communication. 2. Further, Department will try to arrange audio equipment (if possible) in future as one faculty member has medical issue.
	(iv) Percentage of Syllabus Covered:	1. A lesson plan preparation is recommended in this regard, which prioritizes essential learning objectives and ensures efficient time management. 2. The department will take necessary measures to ensure the syllabus is evenly distributed among faculty members in concurrence with the existing routine.
	(v) Class is Interactive or not	1. Incorporation of more interactive and engaging teaching methods like group discussions, problem-solving activities, and peer review exercises into lectures is recommended. 2. Additionally, the utilization of online video and platforms is also recommended to facilitate interactive learning.
	(vi) Motivation for Co-curricular Activities:	1. Discuss the benefits of active participation in co-curricular activities at departmental, college and state level among students, and provide more specific guidance on how to get involved in relevant co-curricular activities.
	(vii) Teacher is Approachable or not:	1. Creation of student friendly environment at department. 2. Teachers will be available for students outside the classroom have been recommended.

Anathya

Signature
Principal
Barasat Govt. College

Principal
Barasat Govt. College

Dr. Sanku

Signature
Head, Department of Botany

Head
Dept. of Botany
Barasat Govt. College



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DEPARTMENT OF CHEMISTRY



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Chemistry	Overall positive response from students (both Honours and General), still better to take initiatives to enhance teaching quality.	All the faculties are agreed to take special initiative to enhance teaching quality.
	Initiatives taken to make the classes (both theory and practical) more audible and interactive.	All teachers are agreed that students will be motivated regarding their regular attendance in the classes so that classes (both theory and practical) can be held in an effective way.
	To a little extent syllabus should be completed within stipulated time and special efforts are required to encourage students in extra-curricular activities.	All the teachers will remain conscious to cover the syllabus within due time and arrange more seminars, tutorials, class tests and analyze the result in the classroom.
	Students faced several challenges during almost two years long pandemic situation and consequent lockdown and also for introduction of completely new online teaching learning process.	Teachers took every possible initiative to solve the problems of students and to make them efficient to cope up the situation

Signature
Principal
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Principal
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Signature
Head, Department of Chemistry

Associate Prof. & Head
Department of Chemistry
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DEPARTMENT OF ECONOMICS



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Economics	1. Overall response on regularity of classes and completion of syllabus is good although there are little differences across teachers in this regard.	1. The matter has been discussed in the department and the teachers have been made aware of the fact.
	2. Teaching method usually includes lecture and the use of black board. Electronic devices such as computer, internet and power point presentation are also used but they should be used more frequently.	2. The department is trying to equip class rooms with modern and electronic devices. It requires few more computers and projectors and the requirement has been placed with the college administration.
	3. Sometimes lectures are not clearly audible or understandable.	3. To make lectures properly audible class rooms should be renovated. Demand for smart class rooms has been placed for that purpose with the administration. For more clarity in understanding students are encouraged to emphasize learning English and be more convenient with the language. Classes should also be more interactive for that reason.
	4. Department publishes wall magazine regularly where students can publish their creative writings. But more of this sort of things should be introduced. Students need it.	4. It has been resolved in the department that i) we will focus more on seminars, conferences and projects such that students become more interested in the subject and in creativities. ii) In addition faculty members will take every possible initiatives to remove any type of loss of interest regarding the basic foundations of the subject that may be generated in students during previous two year long covid 19 situations.

Phattiyi

Signature
Principal
Barasat Government College

Principal
Barasat Govt. College

Signature

Head, Department of Economics

Rajnarayan Singh

Associate Professor & Head
Department of Economics
Barasat Govt. College



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of English	Students responded wholeheartedly. The responses were largely positive and appreciative of the efforts put in by the teachers.	The students' verdict was very encouraging. Still, all teachers of the department resolved to accept it with humility and to relentlessly strive towards betterment of teaching.
	Though academic activities changed drastically because of the lockdown and online classes, the students did not feel any deterioration in teaching quality.	After the long interruption in normal academic activities for the lockdown, the responsibilities of the teachers, the department believes, has increased. They resolved to concentrate on orienting students better towards classroom teaching.
	Since there were just a few responses pointing out some lacunae in the areas of audibility and approachability, these should be under the scanner in future.	The teachers unanimously resolved to purchase a loudspeaker for the department and be more student-friendly.
	A small number of the responses demonstrated the need for adoption of modern teaching-aids in place of the traditional chalk-and-talk method in classrooms.	The teachers were unanimous in their decision to employ Power Point presentations, projectors and smart boards etc. in future.
	The responses also showed the desire of more and more students to take part in co-curricular activities.	The teachers agreed to step-up departmental encouragement to all students for co-curricular participation and excellence in areas lying outside the syllabus.

Alhathurje

Signature
Principal
Barasat Govt. College

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Pratim B

Signature
Head, Department of English

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GOVERNMENT OF WEST BENGAL

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DEPARTMENT OF SANSKRIT



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Action taken
Students of the Department of Sanskrit	<p>1. Students are mostly satisfied with the teaching learning process provided by the teachers.</p> <p>2. So far as the regularity of the classes of Honours students are concerned, all the teachers are consistent.</p> <p>3. Students are satisfied with the percentage of syllabus covered for both honours and general courses.</p>	<p>1. Regarding the performance of making the class more interactive and student-friendly, all the teachers are asked to take special initiative.</p> <p>2. All faculty members remained agreed to take special classes if needed, specially for slow learners.</p> <p>3. After lockdown period the department conducted online and offline cultural programs to instill enthusiasm and motivation among students. They were provided with mental and physical health tips to strive their covid stricken lifestyle.</p>

Signature

Signature
Principal
Barasat Govt. College

Principal
Barasat Govt. College

Signature

Signature
Head, Department of Sanskrit

Dr. Antara Banerjee (WBES)
Head & Associate Professor
Department of Sanskrit
Barasat Government College



GOVERNMENT OF WEST BENGAL

BARASAT GOVERNMENT COLLEGE

DEPARTMENT OF ZOOLOGY



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Action Taken
Student of the Department of Zoology	Improvement of study material	<p>1. Faculty members regularly try to use technology as an educational tool (study materials are delivered through use of topic-based videos making the same more impressive and interesting, use of better graphics and visual media to engage students well.</p> <p>2. Improvise Question-answer session, arrangement of quiz after completion of any topic to solve their queries. This will try to reach every student and ask for their doubts.</p> <p>3. Make teaching a two-way interaction. For this talk on any interesting topic related to course curriculum will be arranged for the students for betterment of their understanding.</p>
	Regularity of taking class test	<p>4. Improvise class test frequently or giving suggestive questions on each topic to the students for solve. This will definitely increase their ability to understand any topic better.</p>

Anathya

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Principal
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Samana Saha

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Head, Department of Zoology

Head
Department of Zoology
Barasat Government College



GOVERNMENT OF WEST BENGAL

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DEPARTMENT OF POLITICAL SCIENCE



NAAC ACCREDITED 'A' GRADE, DST-FIST SPONSORED

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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Political Science	i) Most of the students remained satisfied about the teaching learning outcome of the department.	i) Still it will be better to take some other initiatives such as upgrading the facility of seminar library.
	ii) Majority of the students appreciated and favoured co-curricular activities of the department like wall magazine, film screening, youth parliament competition, extempore, seminars etc.	ii) In order to enhance experiential learning the department plans student excursion to Legislative Assembly and other relevant sites related to parliamentary democracy.
	iii) Overall students are satisfied with the teaching-learning ambience of the department. All teachers are truly approachable to students. But considering present context on behalf of the department some special initiatives are needed.	iii) It has been resolved in the department that in this post covid situation department will take some special initiatives such as a) to help backward students more actively both inside and outside the classroom. b) to guide slow learners to overcome their educational backlogs.
	iv) During Pandemic situation initially, students have some difficulties to cope up with online education system---google meet, Zoom platforms etc. There are problems for uninterrupted internet connections and also for having smart phones.	iv) All teachers of the department took various initiatives to make students accustomed with the online education system and also helped some students to solve the problem of their inability to recharge internet data pack.

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For. Dr. Anurag

Signature
Head, the Department of Political science

Head
Department of Political Science
Barasat Government College
Government of West Bengal



GOVERNMENT OF WEST BENGAL

BARASAT GOVERNMENT COLLEGE

DEPARTMENT OF Physics



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Department of Physics	1. We don't get feedback response from complete set of our current students. The reason being that they usually inform us when they get opportunities with proper documentation.	1. It is unanimously decided that we have to expand our reach among our students so that responses can be collected from each and every student of the department.
	2. Overall response on regularity of classes and completion of syllabus is good enough still there are little differences across teachers in this regard.	2. The concerned teachers are aware of the fact concerning status of the students as the students try to keep teachers informed of their welfare.
	3. Though overall positive and satisfactory responses have been received but it will be better to initiate further efforts to enhance the interactivity during classes and approachability of teachers among students.	3. All teachers, in principle, agreed to make classes more interactive through group discussions, problem-solving activities, open discussions, debates, student-led presentations etc
	4. Some special initiatives are required to be taken from the department for the overall betterment of the students which are very much needed and urgent in this post-CORONA situation	4. (a) This has been the most challenging time for the students who were not knowing how to get along with the post CORONA period. So, In the Post-COVID period immense action was taken using the Google platform and Cloud mode of conduct of Classes along with attendance b) Due to CORONA and associated family conditions and influence of surrounding situations. The students were very fast getting demoralised as they were previously used to Offline mode since childhood school days. One of the main objectives was to boost the academic attitude of Conduct of Webinars and Online Talks along with demonstrations for both Theory & Practical Classes were conducted for the benefit of both UG and PG students. c) During the COVID period and post-session it was difficult to demark the difference in highly enthusiastic students and students with loss of interest. Since May 2021, lot of Tutorials were conducted in On-Line mode along with Google Meetings with the students for doubt clearing and constant persuasion for development

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Abhijit De
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GOVERNMENT OF WEST BENGAL

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DEPARTMENT OF History



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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Departments of History	1. Course Material: Many students expressed a desire for more engaging and relevant course material. They mentioned a need for real-world examples and case studies to better understand the concepts being taught.	1. Restructured course syllabus to enhance organization and coherence of content delivery
	2. Teaching style: Some students found the teaching style to be too traditional and requested more interactive and collaborative learning experiences. They also suggested the use of multimedia and technology to enhance the learning process.	2. Implemented interactive teaching methods such as group discussions, case studies, and role-playing exercises to increase student engagement
	3. Communication: Several students mentioned a need for clearer communication from instructors regarding course expectations, assignments, and feedback on their progress.	3. Increased frequency and detail of feedback on assignments and exams to provide students with clearer guidance on their progress.
	4. Support: It was noted that some students would like more support outside of the classroom, such as office hours, tutoring, or online resources.	4. Updated and expanded resources and study materials available to students, including online databases, articles, and primary sources.
	5. Evaluation and feedback: There were suggestions for more frequent and specific feedback on assignments and exams to help students better understand their strengths and areas for improvement.	5. Introduced new assignments and activities that focus on promoting critical thinking and analytical skills among students.
	6. During pandemic period and its following lockdown all initiatives were closed down and students were away from the college.	6. In this challenging period also students were not deprived of education. We have introduced online teaching learning process through mobile phone, Tablet, laptop, desktop etc. Initially students were not acquainted with this method but gradually they were able to adapt this method and successfully appeared the examination and passed out. Presently students are comfortable with both online and offline models.

Outcome:

Following the implementation of these actions, we have observed a noticeable improvement in student satisfaction and performance in the History UG program. Students have reported feeling more engaged in their studies, better supported, and more confident in their ability to analyze historical events and sources critically. We will continue to monitor feedback and make further adjustments as necessary to ensure that the History UG program continues to meet the needs and expectations of our students.

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Head, Department of History

HEAD

DEPTT. OF HISTORY, W.B.E.S.

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Feedback Analysis and Action Taken Report

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Students of the Departments of Bengali	1. Most of students said 90% syllabus was covered, 20% students said up to 85% was covered.	The concerned teachers were directed for prompt action to cover syllabus and were followed up by HoD.
	2. Majority students found classes are interactive	Due to the Covid-19 pandemic, and lockdown the teaching learning process had to be converted to online mode. To create goggle class rooms to conduct classes online through goggle meetings. Make online classes more dynamic by short presentations, encouraging discussions, using audio, video. Organize mini online debate activity, It helps them to build confidence, develop critical thinking skills, and fosters collaboration and respect for their peers.
	3. Majority students found teaching approach excellent.	The teachers were appreciated for their efforts and were motivated for future action. Teachers were suggested to encourage students for participation to break monotony of classes.
	4. Mental agony was faced During Covid-19	In the period of Covid-19 teachers also ensured to reach out to the students and helped them to deal with the stress, how to be productive during the pandemic.

Phattarji

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Sr. P. S. Chatterjee

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Head Department of Bengali

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Action Taken Report against Feedback Analysis about College Infrastructure

Feedback Session: 2021-2022

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>i) We have got infrastructural feedback from a large number of students (1542 out of 3154). We need more responses from students and have to encourage them to participate more for providing Infrastructural feedback.</p> <p>ii) Clean toilet facility for both male and female students should be increased, Only 15% of student's respondent not satisfied regarding provision of clean toilet.</p> <p>iii) There is a need to increase availability of services of photocopy centre and cheap store within the college campus. Regarding this facility only 9.9% students remained not satisfied.</p> <p>iv) Availability of books in the library should be increased. Only 5.4% students responded not satisfied regarding Library facilities.</p>	<p>i) During covid-19 pandemic, all Depts have taken initiatives to inform all type of instruction/ information through electronic media (like, email, WhatsApp Group, Google Classroom etc). Repeated reminder must be given to student's groups to submit the feedback form and teachers are advised to enhance their coordination with the respective students group.</p> <p>ii) To maintain the basic needs of clean toilet, regular monitoring has been implemented. All time water supply has also been maintained.</p> <p>iii) College has a well-equipped photocopy centre with modern facilities (scan, colour print, pdf file making, both-side printing, micro/macro size print etc).</p> <p>iv) During Covid-19 pandemic no Govt. fund has been received for Books. Teachers are instructed to provide sufficient e-resources to students. Authority will appeal to higher education Dept. for providing Books grant.</p>

Alhattyji

Principal
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Stakeholder	Analysis Key Points	Actions Taken
Alumni	<p>i) Only 116 members respondent to the Google feedback form.</p> <p>ii) Very poor number of members participated in alumni meet during the year.</p> <p>iii) For better understanding of different courses, course curriculum needs to modify or need to add some missing parts of the course.</p>	<p>i) We have formed a notable alumni forum, more members to be registered in alumni group. Alumni President/Secretary is advised to enhance the membership number.</p> <p>(ii) Alumni President/Secretary is requested to encourage the members to participate the any alumni meet.</p> <p>iii) To enhance the quality of course curriculum, the authority has decided to implement some add-on courses and value-added courses for all subjects in addition to regular course curriculum.</p>
Parents	<p>i) 836 parents have submitted their responses. Needs to improve the numbers of parents response. Parent involvement should be enhanced</p> <p>ii) Laboratory, internet and cheap store facilities needs to improv. 5.5% parents are not satisfied on college provided facilities.</p> <p>It will better to provide more guidance to students regarding their career after passing the college.</p>	<p>i) Every department has been requested to encourage parents to participate for giving feedback. Dept. are advise to conduct PTM regularly (at least one in each semester).</p> <p>ii) Depts are requested to inform the authority about their laboratory requirements, the authority will try to provide some fund for laboratory. Authority also planned to send a proposal to higher education Dept. for instrument grant. Internet service is already provided for students (wi-fi) and more internet bandwidth to be provided on need-based.</p>
Teachers	<p>i) Most of the teachers (71) have submitted the response.</p> <p>ii) 1/3rd number of teachers responded that optional papers number for elective courses should be increased.</p>	<p>i) Authority is requested to all teachers to provide feedback.</p> <p>ii) For UG courses, the authority has no access to change/modify the curriculum, but that be solved implementing add-on or value-added courses. Authority has instructed to all HoDs for introducing different add-on & value-added courses as per requirement.</p>

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