



GOVERNMENT OF WEST BENGAL

BARASAT GOVERNMENT COLLEGE

PLACEMENT & SERVICE MATTERS CELL



NAAC ACCREDITED, DST-FIST SPONSORED & ISO 9001:2015, 14001:2015, 50001:2018 CERTIFIED COLLEGE

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No: 119/24-25

Date: 24.01.2025

NOTICE

This is to notify that TCS is going to conduct a Walk-In BPS Drive, for students from the **batch of 2023 and 2024** on **27th January 2025 (Monday)** at **TCS Kolkata - Gitanjali Park Office**. We are very happy to extend a warm invitation to all eligible and interested students with good communication skills to participate in this drive to explore career opportunities with us.

Please Note: Full time Post-Graduates and candidates with full time work experience are not eligible for this Drive.

Date - 27th January 2025 (Monday) - 09:30 AM

Address - TCS Gitanjali Park, New Town, Kolkata - 700156

Please be informed that this invite is subject to the candidates qualifying the eligibility criteria and willingness to meet our role requirements and work timings, if selected.

Request you to kindly go through the below given points carefully to understand basis which you may decide to participate in our selection process.

Role and Work Timings (Shift Working):

- **Role:** Back Office Operations (Data Processing) - The job involves data processing transactions
- **Work Timings:** The role involves working in a 24x7 environment which requires working in rotational shifts, including **night shifts**.

TCS Application Form Completion (MANDATORY)

Registration in TCS Next Step Portal is mandatory to complete the application process under TCS BPS Hiring.

ü **Step 1.** Log on to the TCS Next Step Portal <https://nextstep.tcs.com/campus/#/registrationPage>

ü **Step 2.** Register and apply for the TCS BPS Hiring process

• **Scenario A:** In case you already have DT ID, kindly log on to TCS Next Step Portal (click <https://nextstep.tcs.com/campus/#/registrationPage>) and complete the application form and submit.

• **Scenario B:** If you are a new user, kindly log on to TCS Next Step Portal (click <https://nextstep.tcs.com/campus/#/registrationPage>). Click on 'Register Now', choose category as 'BPS', proceed to fill your details and complete the application form and submit.



Documents to Carry for the Walk-In Drive (Original Documents):



1. Latest passport size photograph - 2
2. Printout of TCS Application Form (5 Pages)
3. Printout of Resume
4. Original Aadhar Card & Original College ID Proof
5. Original 10th Marksheet and Passing Certificate
6. Original 12th Marksheet and Passing Certificate
7. Original Diploma all semester / all year-wise Marksheets (If Applicable)
8. Original Diploma Certificate / Course Completion Certificate (If Applicable)
9. Original Graduation all semester / all year-wise Marksheets
10. Original Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate
11. Work Experience Certificates (such as Experience Letter, Relieving Letter, Pay Slips etc.) - (If Applicable)
12. Copy of this mail, without which you will not be allowed to enter.

Eligibility Criteria

- 3-years full-time Graduates from B. Com, BA, BAF, BBI, BBA, BBM, BMS from the batch of 2023, 2024.
- Backlogs/Arrears/ATKT: ZERO pending or active backlog/arrear/ATKT for the batch of 2023 and 2024.
- Extended Education: No extended education would be allowed. Candidates should have completed the course in the stipulated course duration.
- Gap/Break in education: It is mandatory for students to declare gap in education, if any, in TCS Application Form. The overall academic gap should not exceed 24 months until the highest qualification. Relevant document proof, as applicable, will be checked for gaps in education.
- Course Types: Only full-time courses will be considered (part-time/correspondence courses will not be considered). Candidates who have completed their Secondary and/or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time.
- Work Experience: **This drive is for graduate candidates with no work experience.**
- Age: Minimum age: 18 years and Maximum age: 28 years

Please note that we do check the eligibility criteria at multiple stages during the selection process. If discrepancies found at any stage, will lead to disqualification of the candidature.

Note - Any marksheet which is downloaded from the Web / Portal should be attested by Controller of Examination / Registrar / Director / Principal. Marksheets without attestation will not be accepted.

We look forward to your continued support and cooperation for a successful drive.



Convener

Placement & Service Matters Cell

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Principal

Principal
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