



WEST BENGAL STATE UNIVERSITY

Rules for Review of Results

For Part-III (Hons & General) Examinations, 2019

A) General Provisions:

A regular candidate having completed the B.A./B.Sc./B.Com Part-III Hons Examinations of 2019 may apply to the OSD- Admin in charge of the office of the Controller of Examinations through the Principal of the concerned college for re-evaluation (review) of his/ her answer-script(s) within 15 working days from the date of publication of results subject to the provisions as laid down hereunder. Only those casual candidates who have re-appeared in the Part-III Hons/General Examinations in all the Hons/General papers of 2019 are eligible to apply for review. Candidates getting less than 30% marks in practical part are under no circumstances eligible for review in theoretical part of the same paper.

1. A candidate may seek re-evaluation of not more than two papers.
2. Application for re-evaluation shall be restricted to theoretical papers only.
3. To be eligible for re-evaluation, a Hons candidate has to secure at least 40% marks in all the remaining Hons papers/ subjects in any Part except the paper(s) (max. of two) where he/she is applying for re-evaluation.
4. Likewise, a General stream candidate must secure at least 30% marks in all the General papers except the paper(s) (max. of two) where he/ she is applying for re-evaluation.
5. Re-evaluation can lead to either an “increase in marks”, or ‘No Change’ in marks or “a reduction in marks”.
6. The above guidelines are also applicable for Major and BBA candidates.
7. For any increase/ decrease of 15% or more marks in the review, a second reviewer shall be appointed to re-evaluate the script and the marks awarded by the second reviewer shall be treated as final.

B) Re-evaluation Fees:

Re-evaluation fees is Rs 225 per paper, payable by a candidate at the college, of which Rs 200 per paper is payable to West Bengal State University by the concerned college by means of a Demand Draft drawn on any Nationalized Bank, payable at Barasat or Kolkata, and Rs 25 per paper is to be retained by the college as processing charges.

C) Submission of Application:

The Review application form may be downloaded from the University website www.wbsuexams.net and submitted along with the requisite fees to the respective college. The colleges for its record or further processing, if required, shall prepare a CD in Excel format with the details of Review forms (Name, Roll No, Reg. No and papers to be reviewed). The fees may be deposited at the Accounts Section of the University at the earliest. Candidates applying for review online will not apply for special review again.

D) Results of Re-evaluation:

The University shall try its best to publish re-evaluation results of the candidates for Examinations of any Part, 2019 at the earliest, ordinarily within 45 working days from the closure of receipt of applications (barring unforeseen circumstances).

The last date for submission of applications at the concerned college is 26th June, 2019.

Colleges are requested to send the filled in forms to the University along with a Demand Draft for the requisite fees within 28th **June, 2019**. The date shall not be extended under any circumstances for sake of early publication of Review results in the best interest of students.

E) Special Review:

A Principal/ TIC may apply for Special Review of the answer scripts of a candidate of his/ her college (only in Theory papers) as per special provisions of the University if he/ she is not satisfied with the result of the candidate. Such applications must be made to the office of the Hon'ble Vice-Chancellor within the above dates. **The marks obtained by the candidate in the Selection Tests of the respective Part held at the concerned College must be attached with the application for Special Review. The fees payable for this service is**

Rs 1000/- per paper. Only the candidate will be allowed to see his/her paper.

A candidate may seek special review of not more than two papers.

Application for special review shall be restricted to theoretical papers only.

To be eligible for special review, a Hons/General candidate has to secure at least 40%/30% marks in all the remaining Hons/General papers/ subjects in any Part of his/her degree course except the paper(s) (max. of two) where he/she is applying for special review.

F) Self Inspection Scripts : A candidate may apply for self inspection of scripts (rule 1, 2, 3 will remain applicable). The fees payable for this service is Rs.500/- per paper. There is no scope of increase in marks in self inspection. Only the candidate will be allowed to see/inspect his/her paper.

G) Right to Information : Under right to information copies of scripts will be made available to the students when review/special review process is completed. RTI application has to be submitted within 21 days from the date of publication of the results.

H) The whole review process including special review and disposal of RTI applications will be completed within 6 (six) months from the date of publication of results. No paper will be preserved beyond a period of six months from the date of publication of results.

A. K. Mukherjee

May 28, 2019

OSD – (Admin)

*In charge of the office of the
Controller of Examinations*

WEST BENGAL STATE UNIVERSITY



College Code:

Page No:

Proforma for submission of list of Candidates asking Post Publication Re-Examination of Answer Scripts

Examination : _____ Part / Sem: _____ Email: _____ Year: _____

Name of the College: _____ Phone No: _____

Sl. No.	Roll No.	Registration No.	Subjects/ Papers to be Re-examined (Maximum Two) Please put (√) in specific box /es provided below [Paper / Paper Code]				Fees Remitted (Rs.)	Full Signature of the Candidate
			1	2	3	4		
			Subject	Paper	Subject	Paper		
1				FM -				
2								
3								
4								
5								
6								
7								
8								
9								
10								

Total Fees (in word): _____

Total Fees (in figure): _____

Number of candidates Applied for two papers :

For One Paper :

No. of attested mark sheets enclosed with this sheet :

I have told the student about the review rules and made the student understand the same.

The student will go by the rules of the University.

Forwarded by the HOD / Principal / Teacher-in-Charge with seal and Date

Please attach: (1) Photocopies of Marksheets (2) All the pages to be endorsed by the Principal / TIC

(3) Re-examination fees for one paper is Rs. 225.00

(4) For eligibility please go through the previous sheet

(5) Application of students visiting the University or contacting University official asking for review results is strongly discouraged.

If students are found doing so, their applications for re-examination will be cancelled outright with no intimation to either the candidate or the college

(6) Any enquiry about re-examination by students can be made with the Principal/ Teacher in charge only.