

Sub : Refund of Double Payment or Extra payment for Admission in U.G. & P.G. SEM. III, 2019.

It is hereby notified that the students who paid double fees for admission or the students who paid full fees instead of his granted 'Half Free Fees or Full Free Fees' or the Regular candidates who had to pay fees of 'Casual Candidates' for the Admission in U.G. & P.G. 3rd SEM, 2019 are advised to apply on plain pass paper to the Principal of Barasat Govt. College for refund of extra fees they paid and must deposit in College Office from 15.11.2019 to 22.11.2019 within noon 12.00 to 2.00 p.m.

The students must submit the following information on their application form : -

1. Name of the Applicant
2. Name of the Bank Account holder
3. Name of the Bank
4. Branch name of the Bank
5. Bank Account No.
6. IFSC Code
7. Own Mobile No.

The students must submit the following self attested Xerox copies of the following documents with the application form.

A. For refund of extra payment of "Half free" students paying full fees and regular students paying "Casual fees".

1. Registration Certificate
2. 2nd SEM Admission Form
3. 3rd SEM Admission pay receipt
4. Bank Cheque or Ist Page of Bank Pass Book

B. For refund of double payment -

1. 2 receipts of fees payment for admission in 3rd SEM.
2. Bank Cheque or Ist page of Bank Pass Book.

The students must write the kind of re-fund they demand on their pay receipt.



Principal
Barasat Govt. College