

Barasat Government College
10, K.N.C. Road, Barasat, North 24 Parganas
Kolkata, West Bengal 700014

Memo no. 293

Date: 03/07/2019

M.A. / M.Sc. Admission – Cancellation Notice 2019-20

It is mandatory duty of an admitted student to inform the college in case he/she intend to cancel his/her admission in this college for taking admission to another or for any other reason whatsoever. Unnecessary holding of seat is liable be considered as an offence for creating artificial crisis of seats.

Cancellation Procedure

- Write an application to the Principal, Barasat Government College stating your reason of cancellation, Application number, name, stream and mail to principal@bgc.org.in
- College authority upon verification the appropriateness of the cancellation request would communicate the applicants over email.
- A print out of the communication made to the candidate is necessary for getting a refund of fees

Refund of fees

- Fees except a cancellation charge of Rs. 250 (Rs. Two hundred fifty only) may be refunded on submission of following items to the college authority
 1. application on plain paper mentioning the application number
 2. print of email communication made to the candidate
 3. Bank details (Account number, Bank name, Type of account, IFS Code
 4. A cancelled cheque with Account number or photocopy of the first page of Bank Pass Book

A copy of the photograph uploaded at the time of application must be pasted on the application for cancellation. Application should be addressed to the Principal, Barasat Government College and may be submitted to the college office on all working days during 19/08/2019 to 30/08/2019 (2:00 PM to 4:00 PM)

Principal 03/07/2019

Principal



Barasat Government College
Principal
Barasat Govt College